

How To – Change your eduMail Password:

Step 1: Visit www.edumail.vic.gov.au and click the “Password Help” link.



Manage my eduMail Password

[Set up password questions / answers](#) [Reset my forgotten password](#) [Change my password](#)

What to do if you forget your password

If you forget your password you won't be able to access eduMail or other secure Departmental systems or sites.

The simplest method to reset your password is to do it online. You will be provided with a new random password which must immediately be changed, in the Change Password screen.

Step 2: select “Change my Password” as seen to the left.

Step 3: Once you have your user ID and current password, you must create a password and then click “Change Password”

Tip: Your password must have at least:

- [1 Lowercase Letter](#)
- [1 Uppercase Letter](#)
- [1 Number or Special \(\\$ % & * @\)](#)
- [7 - 32 Character length](#)
- [Cannot be similar to any previous passwords.](#)

Change My Known Password

